



Commercial Availability Record - Ingredients

BUSINESS NAME: _____ CERTIFICATION NUMBER: _____ COUNTY _____ STATE _____

Products labeled "organic" must contain at least 95% organic ingredients. To be used in the remaining 5% of the product, non-organic agricultural ingredients must not be commercially available in an organic form. The National Organic Program defines commercially available as "the ability to obtain a production input in an appropriate form, quality, or quantity to fulfill an essential function in a system of organic production or handling, as determined by the certifying agent in the course of reviewing the organic plan."

Certified operations are responsible for documenting efforts to source organic forms of ingredients from reasonable sources. At least three attempts to source organic forms of an ingredient must be made to demonstrate commercial unavailability.

Please use this form as a tool to document the search for organic forms of ingredients. Please submit a copy of this form when requesting certification of a new product with non-organic agricultural ingredients in the product. In addition, please have this information available for review during your organic food inspection.

Ingredient	1 st Source Name, Phone Number, and Date Contacted	2 nd Source Name, Phone Number, and Date Contacted	3 rd Source Name, Phone Number, and Date Contacted	Reason organic ingredient was not used. <i>At least one reason must be checked.</i>
Ex. 1 Kalamata Olives				<input type="checkbox"/> Quality <input checked="" type="checkbox"/> Quantity <input type="checkbox"/> Variety <input type="checkbox"/> Other Explain: Ingredient not available in needed amount.
				<input type="checkbox"/> Quality <input type="checkbox"/> Quantity <input type="checkbox"/> Variety <input type="checkbox"/> Other Explain:
				<input type="checkbox"/> Quality <input type="checkbox"/> Quantity <input type="checkbox"/> Variety <input type="checkbox"/> Other Explain:
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				<input type="checkbox"/> Quality <input type="checkbox"/> Quantity <input type="checkbox"/> Variety <input type="checkbox"/> Other Explain:

COPY THIS FORM AS NECESSARY